

COUNTY OF ST. PAUL NO. 19

LIBRARY BOARD MEETING

MINUTES – APRIL 28, 2014

Members Present:

**Irene Van Brabant (Chairperson), Councillor Dwight Dach (Vice-Chair),
Councillor Laurent Amyotte, Lorna Conner, Angela Lorensen,
Eleanor Zimmerman, Connie Currey, Betty Way (Recording Secretary/Treasurer).**

1. CALL TO ORDER:

Irene Van Brabant called the meeting to order at 1:35 p.m.

a. Additions to Agenda:

No additions were made to the Agenda.

Councillor Laurent Amyotte moved that Agenda be accepted as presented. **Carried.**

2. MINUTES OF MEETING:

The Minutes of the February 18, 2014 Meeting was distributed to Members.

Eleanor Zimmerman moved that the Minutes be approved as circulated. **Carried.**

3. TREASURER’S REPORT:

Members glanced over Treasurer’s Report, January 1 – February 14, 2014 as presented.

Funds Received -	\$ 104,819.53
Expenses Paid Out -	<u>2,450.11</u>
Bank Balance to April 28, 2014	\$ 102,369.42
Total Committed Funds -	<u>\$ 8,343.67</u>
Total Non-committed Funds -	\$ 94,025.75

Motion that Treasurer’s Report be approved as presented, moved by Councillor Dwight Dach. **Carried.**

4. **N.L.L.S. REPORT:**

Councillor Dwight Dach informed Members that more information will be gathered from upcoming meeting on May 5, 2014 and also stated that Laverne Wilson and Daphne Schnurer from the Elk Point Municipal Library were not able to be present today, though will confirm their attendance at May meeting.

5. **BUSINESS ARISING FROM MINUTES:**

a. **ALC Jasper 2014 – Report from Board Members:**

Councillor Dwight Dach, Connie Currey and Angela Lorenson reported on happenings at the Conference.

Members noted that Ashmont School Librarian, Tonya Hlushko had decided not to attend the Conference.

6. **NEW BUSINESS:**

a. **Library Monthly Statistics:**

The Ashmont and Mallaig Public Library statistics throughout January to March were looked over. For information purposes.

Board Members then glanced over time sheet of accumulated hours for Corina Idzan from the month of April, recognizing that these extended hours may not be practical for the Patrons of the Ashmont Public Library.

After a thorough discussion of the Board, it was determined and moved on a motion by Councillor Dwight Dach that upon evenings that the Ashmont Public Library must remain closed, due to certain circumstances, that time allotted for this closure, need not be accounted for in having to be made-up.

Carried.

b. **Ashmont & Mallaig Public Library Allocations:**

Irene Van Brabant informed Members that 2014 Allocations have been distributed to our Libraries in the amount of \$3,500.00 per Library.

c. **Funding Acknowledgement – County Council, March 11/14:**

Members noted that a verbal expression of our thanks was taken to a meeting of Council on this date.

d. **Service Agreement Funding 2014:**

Irene Van Brabant spoke of partnerships with the St. Paul and Elk Point Libraries, acknowledging our funding in the amount of \$40,000.00 for each Library.

Lorna Conner then moved that our 2014 Service Agreement Funding Contracts be presented to the St. Paul and Elk Point Municipal Libraries. **Carried.**

- e. **2013 Statement of Receipts & Disbursements – Audit Complete:**
Members were notified that our Audit has been finalized. Betty Way was commended for her efforts as Treasurer for the Board.
 - f. **NLLS Conference – September 18 & 19, 2014:**
Confirmation of Member’s attendance shall be noted at a later date.
 - g. **Library Board Tour:**
It was determined that our Tour take place on Monday, May 26, 2014, departing at 10:00 a.m. from the County Office.
 - h. **Request From Irene:**
Betty Way was excused from the meeting at 2:29 p.m.
In camera session – 2:30 p.m.
Out of camera – 2:40 p.m.
Meeting reconvened at 2:41 p.m.
 - i. **Accounts Payable:**
Members glanced over our Accounts Payable Register –
February 18 - April 28, 2014, totaling \$1,897.85.
Angela Lorenson moved that our Accounts Payable Register be approved as presented. **Carried.**
7. **CORRESPONDENCE:**
St. Paul Municipal Library – Community Input Meeting – May 8, 2014 – 6:00 p.m.
Councillor Laurent Amyotte, Irene Van Brabant, Lorna Conner and Eleanor Zimmerman will plan to attend.
8. **NEXT MEETING:**
The next meeting of the Board shall take place while on our Library Board Tour, Monday, May 26, 2014 – 10:00 a.m.
9. **ADJOURNMENT:**
At 2:45 p.m., Connie Currey moved that the meeting be adjourned. **Carried.**

Date

Chairperson