

**COUNTY OF ST. PAUL NO. 19**  
**LIBRARY BOARD MEETING**  
**MINUTES – FEBRUARY 18, 2014**

**Members Present:**

**Irene Van Brabant (Chairperson), Councillor Dwight Dach (Vice-Chair),  
Councillor Laurent Amyotte, Lorna Conner, Angela Lorenson,  
Eleanor Zimmerman, Connie Currey, Betty Way (Recording Secretary/Treasurer).**

**1. CALL TO ORDER:**

Irene Van Brabant called the meeting to order at 1:30 p.m.

a. Additions to Agenda:

No additions were made to the Agenda.

Eleanor Zimmerman moved that Agenda be accepted as presented. **Carried.**

**2. MINUTES OF MEETING:**

The Minutes of the December 17, 2013 Meeting was distributed to Members.

Lorna Conner moved that the Minutes be approved as circulated. **Carried.**

**3. TREASURER'S REPORT:**

Members glanced over Treasurer's Report, January 1 – February 14, 2014 as presented.

Funds Received -	\$ 2,472.54
Expenses Paid Out -	<u>552.26</u>
Bank Balance to February 14, 2014	\$ 1,920.28
Total Committed Funds -	<u>\$ 1,621.22</u>
Total Non-committed Funds -	\$ 299.06

Motion that Treasurer's Report be approved as presented, moved by Councillor Dwight Dach. **Carried.**

4. **N.L.L.S. REPORT:**

Councillor Dwight Dach informed Members that the next scheduled meetings will take place on February 24 and March 1, 2014. Information will be brought back to our next meeting.

5. **BUSINESS ARISING FROM MINUTES:**

a. **ALC Jasper 2014 – Confirmation of Registrations:**

Confirmation of Member's attendance and Charter Bus Service shall be determined.

Irene Van Brabant informed the Board of a request from Tonya Hlushko, Ashmont School Librarian of her interest in attending the ALC.

After a detailed discussion, Councillor Dwight Dach moved that the Library Board sponsor in part, Tonya Hlushko's Registration and Bus Fare to the 2014 ALC. **Carried.**

6. **NEW BUSINESS:**

a. **Library Monthly Statistics:**

The Ashmont and Mallaig Public Library statistics from October, November and December were looked over. For information purposes.

b. **Internet Access Agreement & Release for Libraries:**

Members discussed the form that the Ashmont Public Library uses and the procedure for Patrons accessing the Internet.

c. **NLLS Allocations:**

Announcement of the 2014 Book Allocations Funds:

Ashmont Public Library: \$6,369.37

Mallaig Public Library: \$6,369.38

d. **Letter of Funding Acknowledgement – County Council:**

Our appreciation for 2014 Funding will be expressed in a letter to County Council at their March 11, 2014 meeting.

e. **Service Agreement Funding:**

Our 2014 Service Agreements shall be forwarded to the St. Paul and Elk Point Municipal Libraries with funding to follow through after County Council's Budget Meeting in March and our Provincial Grant Funding is received.

- f. **2014 Public Library Survey & 2013 Annual Reports from Libraries:**  
Members briefed through statistics and noted a number of changes to be made.

Councillor Dwight Dach moved that the 2014 Public Library Survey and 2013 Annual Reports be amended as per discussion of the Library Board. **Carried.**

- g. **2013 Statement of Receipts & Disbursements & 2014 Operating Budget:**  
After a thorough discussion of the Library Board, Eleanor Zimmerman moved that the 2013 Statement of Receipts & Disbursements & 2014 Operating Budget be approved in principal and shall await further authorization through the hands of Synergy Chartered Accountants. **Carried.**

- h. **Accounts Payable:**  
Members glanced over our Accounts Payable Register – January 2 – February 18, 2014, totaling \$552.26.

Lorna Conner moved that our Accounts Payable Register be approved as presented. **Carried.**

7. **CORRESPONDENCE:**

Irene Van Brabant shared with the Board, Claudette Webber's Report from the Mallaig Public Library.

8. **NEXT MEETING:**

The next meeting of the Board was scheduled for March 24, 2014 – 1: 30 p.m.

9. **ADJOURNMENT:**

At 3:45 p.m., Connie Currey moved that the meeting be adjourned. **Carried.**

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Date

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Chairperson