

COUNTY OF ST. PAUL NO. 19
LIBRARY BOARD MEETING
MINUTES – FEBRUARY 20, 2013

Members Present:

Irene Van Brabant (Chairperson), Councillor Alphonse Corbiere (Vice-Chair), Councillor Dwight Dach, Lorna Conner, Angela Lorenson, Eleanor Zimmerman, Connie Currey, Betty Way (Recording Secretary/Treasurer).

1. CALL TO ORDER:

At 1:40 p.m., Irene Van Brabant called the meeting to order.

a. Additions to Agenda: No additions were made to the Agenda.

Councillor Alphonse Corbiere moved that Agenda be accepted as presented. **Carried.**

2. MINUTES OF DECEMBER 17, 2012 MEETING:

The Minutes of the December 17, 2012 Meeting were distributed to Members.

Eleanor Zimmerman moved that the December 17, 2012 Meeting Minutes be approved as circulated. **Carried.**

3. TREASURER'S REPORT:

Members glanced over Treasurer's Report, January 1 – February 15, 2013 as presented.

Funds Received -	\$46,713.26
Expenses Paid Out -	<u>2,625.08</u>
Bank Balance to February 15, 2013	\$44,088.18
Total Committed Funds -	<u>\$ 1,315.04</u>
Total Non-committed Funds -	\$42,773.14

Motion that Treasurer's Report be approved as presented, moved by Connie Currey. **Carried.**

4. N.L.L.S. REPORT:

Councillor Dwight Dach briefed Members on numerous happenings surrounding NLLS. Dwight commented on Council's being more aware on what Libraries are doing to sustain patrons.

Angela Lorensen moved that Councillor Dwight Dach's N.L.L.S. Report be accepted as presented. **Carried.**

5. BUSINESS ARISING FROM MINUTES:

a. Needs Assessment Survey:

Members glanced over Survey statistics from the Ashmont and Mallaig Public Libraries, discussing outcome.

6. NEW BUSINESS:

a. ALC – Jasper, April 25-28/13:

Irene Van Brabant and Betty Way are registered to be in attendance and transportation is confirmed via Charter Bus service.

b. Library Statistics:

Members glanced through statistics of the Ashmont and Mallaig Public Libraries throughout the months of January to March, 2013.

c. Accounts Payable:

Members glanced over our Accounts Payable Register, December 17-31, 2012, totaling \$3,693.43 and January 2 – February 13, 2013, totaling \$2,625.08.

Eleanor Zimmerman moved that our Accounts Payable Register be approved as presented. **Carried.**

d. Service Agreement Funding:

Members discussed that 2013 Service Agreement Funding in the amount of \$15,000.00 be granted to each of the St. Paul and Elk Point Municipal Libraries.

Councillor Dwight Dach moved that 2013 Service Agreement Funding in the amount of \$15,000.00 for each of the St. Paul and Elk Point Municipal Libraries be approved. **Carried.**

Further discussion shall be brought to the April meeting of the Board.

- e. **Funding Approval – County Council Meeting – January 15, 2013:**
Letter acknowledged that the Board addressed to County Council in appreciation of our 2013 Allocation Funding.
- f. **2013 Public Library Survey & 2012 Annual Reports from Libraries:**
Members briefed through Library Survey and Annual Reports from the Ashmont and Mallaig Public Libraries.

Councillor Dwight Dach then moved that the 2013 Public Library Survey and 2012 Annual Reports be approved as presented. **Carried.**

Members discussed that a letter shall be drafted to our Libraries about mid November, clarifying that all invoices must be put forth by December 1 of each year.

- g. **2013 Budget – Revision:**
Members revisited the 2013 Budget, with a number of adjustments being made.

Councillor Alphonse Corbiere moved that the Library Board 2013 Budget be approved as amended. **Carried.**

- h. **2012 Statement of Receipts & Disbursements & 2013 Operating Budget:**
Members briefed through and discussed in detail layout of the 2012 Statement and 2013 Operating Budget.

Eleanor Zimmerman moved that 2012 Statement of Receipts & Disbursements and the 2013 Operating Budget be approved as presented. **Carried.**

Members noted that further discussion on the Budget will be brought back to our next meeting after County Council's final Budget is passed at their April meeting.

7. **CORRESPONDENCE:**

None to mention.

8. **NEXT MEETING:**

The next meeting of the Board shall be set for Monday, April 22, 2013 at 1:00 p.m.

9. **ADJOURNMENT:**

At 3:07 p.m., Connie Currey moved that the meeting be adjourned. **Carried.**

Date

Chairperson