

COUNTY OF ST. PAUL NO. 19

LIBRARY BOARD MEETING

MINUTES – JUNE 23, 2014

Members Present:

**Irene Van Brabant (Chairperson), Councillor Dwight Dach (Vice-Chair),
Councillor Laurent Amyotte, Lorna Conner, Angela Lorenson,
Eleanor Zimmerman, Connie Currey, Betty Way (Recording Secretary/Treasurer).**

1. CALL TO ORDER:

Irene Van Brabant called the meeting to order at 1:32 p.m.

a. Additions to Agenda:

No additions were made to the Agenda.

Eleanor Zimmerman moved that Agenda be accepted as presented. **Carried.**

2. MINUTES OF MEETING:

The Minutes of the April 28, 2014 Meeting was distributed to Members.

Connie Currey moved that the Minutes be approved as circulated. **Carried.**

3. TREASURER'S REPORT:

Members glanced over Treasurer's Report, January 1 – June 20, 2014 as presented.

Funds Received -	\$ 105,018.74
Expenses Paid Out -	<u>91,102.79</u>
Bank Balance to June 20, 2014	\$ 13,915.95
Total Committed Funds -	<u>\$ 6,808.94</u>
Total Non-committed Funds -	\$ 7,107.01

Motion that Treasurer's Report be approved as presented, moved by Councillor Dwight Dach. **Carried.**

4. **N.L.L.S. REPORT:**

Councillor Dwight Dach briefed through his detailed report of happenings at NLLS.

Lorna Conner moved that Councillor Dach's Report be approved as presented.
Carried.

5. **BUSINESS ARISING FROM MINUTES:**

a. **Service Agreement Funding Disbursements:**

Irene Van Brabant informed the Board of pleasing comments coming through from the Elk Point and St. Paul Municipal Libraries in acknowledgement of their 2014 Service Agreement Funding.

b. **NLLS Conference – September 18 & 19/14:**

Members will confirm their attendance.

6. **NEW BUSINESS:**

a. **St. Paul Municipal Library – Plan of Service Meeting-May 8,14:**

Irene Van Brabant updated Members on activities surrounding the Library. Councillor Laurent Amyotte emphasized the need for more networking and strategic planning.

b. **Library Board Tour – May 26, 2014 - Highlights:**

Members expressed their thoughts and pleasing comments from our Library Tour, enjoying the company of Laverne Wilson and Daphne Schnurer who accompanied Members. Irene Van Brabant commended Claudette Webber and Pauline Dechaine, School Librarian for their strategy in the redesign of the Library. Discussion continued on the well designed areas of the Ashmont Public Library and St. Paul Municipal Library.

c. **Evening Librarians – Time Sheets – April/May:**

Members glanced over paperwork with discussion upon sick days for our Librarians.

Councillor Dwigh Dach moved that our Policy be relooked at with Tim Mahdiuk. **Carried.**

d. **Ashmont Public Library – Summer Reading Program:**

Members were informed that Corina Idzan will be hiring Sharon Dach, a Clown Entertainer for the Summer Program.

e. Mallaig Public Library – Updates:

Members were informed of Claudette Webber’s resignation which will be final on July 24, 2014, as Evening Librarian. Mention also made of Pauline Dechaine’s interest in the position as she has been hired full-time with the Mallaig School Library.

Members discussed Pauline Dechaine’s interest in the Evening Librarian’s position and Angela Lorenson moved that Pauline Dechaine be hired as the Evening Librarian for the Mallaig Public Library and that a letter be drafted for confirmation of her acceptance for the position. **Carried.**

Eleanor Zimmerman then moved that Claudette Webber’s Letter of Resignation be accepted with regret. **Carried.**

Members were also in acceptance of a change to the Mallaig Public Library Wednesday Summer Hours which will now be noted as 4:30 – 7:30 p.m., rather than 3:00 – 6:00 p.m.

Councillor Laurent Amyotte moved that above noted change in hours to the Mallaig Public Library be accepted. **Carried.**

f. Accounts Payable:

Members glanced over our Accounts Payable Register – April 28 – June 20, 2014, totaling \$88,652.68.

Councillor Laurent Amyotte moved that our Accounts Payable Register be approved as presented. **Carried.**

7. CORRESPONDENCE:

None to mention.

8. NEXT MEETING:

The next meeting of the Board shall take place while on Monday, September 15, 2014 – 1:30 p.m.

9. ADJOURNMENT:

At 2:50 p.m., Connie Currey moved that the meeting be adjourned. **Carried.**

Date

Chairperson