

COUNTY OF ST. PAUL NO. 19

LIBRARY BOARD MEETING

MINUTES – MAY 11, 2015

Members Present:

**Irene Van Brabant (Chairperson), Councillor Dwight Dach (Vice-Chair),
Councillor Laurent Amyotte, Lorna Conner, Eleanor Zimmerman, Connie Currey,
Betty Way (Recording Secretary/Treasurer).**

Regrets: Angela Lorensen

1. CALL TO ORDER:

Irene Van Brabant called the meeting to order at 1:30 p.m.

a. Additions to Agenda:

6. j. Memorandum of Agreement – St. Paul Education

Councillor Dwight Dach moved that Agenda be accepted as amended. **Carried.**

2. MINUTES OF MEETING:

The Minutes of the February 17, 2015 Meeting was distributed to Members.

Councillor Laurent Amyotte moved that the Minutes be approved as circulated.

Carried.

3. TREASURER’S REPORT:

Members glanced over Treasurer’s Report, January 1-February 13, 2015 as presented.

Funds Received -	\$ 122,672.71
Expenses Paid Out -	<u>96,007.02</u>
Bank Balance to May 8, 2015	\$ 26,665.69
Total Committed Funds -	<u>\$ 7,840.67</u>
Total Non-committed Funds -	\$ 18,825.02

Motion that Treasurer’s Report be approved as presented, moved by Eleanor Zimmerman. **Carried.**

4. N.L.L.S. REPORT:

Councillor Laurent Amyotte briefed Members on his meeting of May 25, 2015. More information will come forth for next meeting.

Irene Van Brabant informed the Board that Reports coming from Councillor Laurent Amyotte on behalf of NLLS and the Elk Point Municipal Library, should also be received from Maxine Fodness for an update from the St. Paul Municipal Library. Councillor Laurent Amyotte shall notify Councillor Maxine Fodness of the Library Board's request.

It was then moved by Lorna Conner that a periodic update from the St. Paul Municipal Library shall come forth from Councillor Maxine Fodness. **Carried.**

5. BUSINESS ARISING FROM MINUTES:

a. Insurance Policy Update:

Members were assured that our Insurance Policy has been updated with our revised Inventory Lists for our two Libraries.

b. ALC - Jasper, April 30 – May 3, 2015:

Members who were in attendance at this year's Conference, shared with the Board an overview of happenings.

c. Service Agreements:

Members were informed that our 2015 Service Agreements were mailed March 17, 2015 to our respective parties.

d. Plan of Service:

Updated Plan of Service was mailed March 19, 2015 to Municipal Affairs.

6. NEW BUSINESS:

a. Board Member Resignation:

Irene Van Brabant shared with the Board, Angela Lorenson's Letter of Resignation, dated May 4, 2015.

Eleanor Zimmerman moved that Angela Lorenson's resignation be accepted with regret. **Carried.**

From further discussions of the Board, Eleanor Zimmerman then moved that Angela Lorensen be presented with a Plaque for her years of service, along with a \$200.00 cheque from the Board, which will be presented at a convenient time. **Carried.**

b. Library Tour:

Members decided upon a date for our Library Tour with the date of October 5, 2015 being chosen with an 8:30 a.m. departure time from the County Office. Elk Point Municipal Library will be our first stop, with Lunch at the St. Lina Post Office. Sunnyside Van will be booked for the event.

Members spoke of Corina Idzan, Ashmont Evening Librarian's attendance at the ALC and mentioned that the Board would like to receive a Report of how she enjoyed this year's Conference and what really made it worthwhile.

Members spoke of NLLS Conference – September 17 & 18, 2015 and will be confirming their attendance at a later date.

c. Ashmont Public Library:

Summer Hours – Corina Idzan forwarded a schedule for her summer hours, noting that the Library will be closed the remaining other four weeks due to the maintenance schedule for the Ashmont School.

Evening Librarian (Spare): Members were informed of Victoria Osse who has put forth her Resume as Evening Librarian for an occasional fill-in for the Ashmont Public Library.

Councillor Dwight Dach moved that the Library Board be in acceptance of Victoria Osse's Resume in applying for above noted position. **Carried.**

Allocation Purchases: Members noted that two Desktop Computers will be purchased from NLLS with allotted funds of the Ashmont Public Library.

Ashmont New School Project/Meet with St. Paul Education:

Irene Van Brabant will arrange to meet with Glen Brodziak, Superintendent to discuss these details.

d. Mallaig Public Library:

Evening Librarian – Resignation/Letter of Interested Party:

Irene Van Brabant informed the Board of Claudette Webber's resignation with her last date of employment being April 30, 2015 and of interested party, Rollande Christensen who will now act as a spare for Pauline Dechaine.

Councillor Laurent Amyotte moved that Claudette Webber's resignation be accepted with regret and that Rollande Christensen be hired in her place. **Carried.**

e. **Municipal Affairs – Site Visit – April 8, 2015:**

Irene Van Brabant briefed Members in on Site Visit at our Libraries and of a Survey which will be compiled and forwarded by Jen Anderson, Library Consultant.

f. **Accounts Payable:**

Members glanced over our Accounts Payable Register – February 17 – May 8, 2015, totaling \$95,379.59.

Councillor Dwight Dach moved that our Accounts Payable Register be approved as presented. **Carried.**

With a number of items still to come forth from Agenda, Lorna Conner moved that they be brought forward to our next meeting. **Carried.**

7. **NEXT MEETING:**

The next meeting of the Board was scheduled for Monday, June 1, 2015 – 1:30 p.m.

8. **ADJOURNMENT:**

At 3:32 p.m., Connie Currey moved that the meeting be adjourned. **Carried.**

Date

Chairperson