

**COUNTY OF ST. PAUL NO. 19
LIBRARY BOARD MEETING
MINUTES – MAY 14, 2012**

Members Present:

Irene Van Brabant (Chairperson), Councillor Alphonse Corbiere (Vice-Chair), Councillor Dwight Dach, Lorna Conner, Angela Lorenson, Eleanor Zimmerman, Connie Currey, Betty Way (Recording Secretary/Treasurer).

1. CALL TO ORDER:

Irene Van Brabant called the meeting to order at 1:07 p.m.

Additions to Agenda:

Item 4. N.L.L.S. Report

- a. Jasper Conference Report – Dwight Dach & Eleanor Zimmerman

Councillor Alphonse Corbiere moved that Agenda be accepted as amended. **Carried.**

2. MINUTES OF APRIL 23, 2012 MEETING:

The Minutes of the April 23, 2012 meeting were distributed to Members.

Councillor Dwight Dach moved that these Minutes be approved as circulated. **Carried.**

3. TREASURER’S REPORT:

Members glanced over Treasurer’s Report, January 1- May 11, 2012 as presented.

Funds Received -	\$54,362.59
Expenses Paid Out -	<u>10,145.83</u>
Bank Balance to May 11, 2012	\$44,216.76
Total Committed Funds -	<u>\$ 6,918.97</u>
Total Non-committed Funds -	\$37,297.79

Motion that Treasurer’s Report be approved as presented, moved by Eleanor Zimmerman. **Carried.**

4. N.L.L.S. REPORT:

- a. Jasper Conference Report – Dwight Dach & Eleanor Zimmerman:
Councillor Dwight Dach reported on the Conference stating that it was geared toward providing a good service to the public with overall interesting sessions. Eleanor Zimmerman also expressed pleasing comments about the Conference.

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Angela Lorenson moved that the N.L.L.S. Report be approved as presented. **Carried.**

Irene Van Brabant informed the Board that Corina Idzan presented her mileage expense claim for the Jasper Conference totaling \$536.00.

It was then moved on a motion by Connie Currey that Corina Idzan be granted her mileage expense, claiming only an amount of \$135.40 which totaled equivalent to the Charter Bus fees per person rather than \$536.00 as previously submitted and that the remaining balance of the expense claim become Corina Idzan's responsibility. **Carried.** Letter shall be drafted to Corina Idzan.

5. BUSINESS ARISING FROM MINUTES:

a. Budget Presentation to Council – Breakdown:

Irene Van Brabant briefed Members in on the general overview of our Budget Presentation, which the breakdown gave Council Members a broader perspective of how our funds are committed to our immediate Libraries along with our partnerships with the St. Paul/Elk Point Municipal Libraries and N.L.L.S.

b. Service Agreement Funding:

Betty Way announced that Service Agreements have been signed and funding of \$13,000.00 has been granted to each of the St. Paul and Elk Point Municipal Libraries.

c. ATB Financial – On-line Banking:

It is now official that our on-line banking account is now confirmed.

d. Policies and Procedures:

Shall be finalized at the next meeting of the Board.

6. NEW BUSINESS:

a. NLLS Annual Conference – September 13-15/12:

Members will confirm their attendance with registration information forthcoming.

b. 2012 Library Tour:

Members discussed the plans for our 2012 Library Tour and the date of October 1/12 was chosen as our Tour date. Sunnyside Van shall be booked in advance.

c. **Accounts Payable:**

Members glanced over our Accounts Payable Register, dated April 23 to May 11, 2012, totaling \$4,143.09.

Eleanor Zimmerman moved that our Accounts Payable Register be approved as presented. **Carried.**

7. **CORRESPONDENCE:**

Members glanced through a series of correspondence material.

8. **NEXT MEETING:**

The next meeting of the Board will tentatively be scheduled for July.

9. **ADJOURNMENT:**

At 2:34 p.m., Connie Currey moved that the meeting be adjourned. **Carried.**

Date

Chairperson