

COUNTY OF ST. PAUL NO. 19
LIBRARY BOARD MEETING
MINUTES – NOVEMBER 29, 2016

Members Present:

**Irene Van Brabant (Chairperson), Councillor Dwight Dach,
Councillor Laurent Amyotte, Lorna Conner, Connie Currey
Eleanor Zimmerman, Joanne Paquette, Betty Way (Recording Secretary/Treasurer)**

1. CALL TO ORDER:

Irene Van Brabant called the meeting to order at 1:36 p.m.

- a. Additions to Agenda:
No additions were made to the Agenda.

Councillor Dwight Dach moved that Agenda be accepted as presented. **Carried.**

2. MINUTES OF MEETING:

The Minutes of October 18, 2016 Regular Meeting were distributed to Members.

Councillor Laurent Amyotte moved that the Minutes be approved as circulated. **Carried.**

3. TREASURER’S REPORT:

Members glanced over Treasurer’s Report, January 1 – November 23, 2016 as presented.

Funds Received -	\$164,264.95
Expenses Paid Out -	<u>146,964.52</u>
Bank Balance to November 23, 2016	\$ 17,300.43
Total Committed Funds -	<u>\$ 1,952.07</u>
Total Non-committed Funds -	\$ 15,348.36

Motion that Treasurer’s Report be approved as presented, moved by Councillor Dwight Dach. **Carried.**

After further discussion of the Board, Councillor Dwight Dach moved that a funds disbursement of \$2,000.00 be given to each of the Ashmont/Mallaig Public Libraries and the Elk Point/St. Paul Municipal Libraries. **Carried.**

At 1:50 p.m. Betty Way was asked leave the meeting for a brief period.

In Camera Item: 1:50 p.m.

Out of Camera: 1:55 p.m.

At 1:55 p.m. Betty Way returned to the meeting.

4. **N.L.L.S. REPORT:**

Councillor Laurent Amyotte informed the Board of happenings at NLLS stating that there will be no requisitioning of any additional funding for the coming year. Members were informed that there are only eleven Public Libraries in the province, with two of them being our own.

5. **BUSINESS ARISING FROM MINUTES:**

a. **New Ashmont School – Learning Common:**

After the Board further discussed the design of the Ashmont School Learning Common, Councillor Dwight Dach moved that the Library Board request to St. Paul Education, that a design for stationery glass surround the Learning Common, rather than sliding panels as originally designed. **Carried.**

Contact was then made with Glen Brodziak, who was asked to be in attendance along with a number of School Board Members at our December 16, 2016 meeting at 1:30 p.m. to further discuss the design of the Learning Common.

6. **NEW BUSINESS:**

a. **Angela Hanson-St. Paul Municipal Library Manager's Report/November:**

Members were informed that Angela Hanson will be called in to attend our January meeting.

b. **Library Reports/Stats/Time Sheets:**

Members briefed through paperwork relating to the Ashmont and Mallaig Public Libraries.

Joanne Paquette was excused from the meeting at 3:37 p.m.

Members discussed record of additional hours put in by our Librarians, stating that they must be reminded to inform the Board in writing when these hours are required. Betty Way will forward an email to Librarians stating this request.

c. 2017 Budget Planning:

Members glanced over our 2017 Budget, with consideration given to an additional funds disbursement to all four Libraries, estimating our Cash on Hand to be \$5,080.05 and our Balance of Budget Remaining to be \$4,960.11.

Eleanor Zimmerman moved that the Library Board approve in principal our 2017 Budget as presented and recommend that our Budget be taken to December Council meeting. **Carried.**

d. Accounts Payable:

Members glanced over our Accounts Payable Register; October 18 – November 23, 2016 - totaling \$3,921.09

Councillor Dwight Dach moved that our Accounts Payable Register be approved as presented. **Carried.**

e. Honorarium:

Eleanor Zimmerman moved that an Honorarium in the amount of \$500.00 be granted to Betty Way for her Secretary/Treasurer duties for the Library Board. **Carried.**

Betty Way expressed her appreciation to the Board.

7. CORRESPONDENCE:

None to mention.

8. NEXT MEETING:

Scheduled for December 16, 2016 – 12:00 p.m., commencing with our Christmas Luncheon.

9. ADJOURNMENT:

At 4:10 p.m., Connie Currey moved that the meeting be adjourned. **Carried.**

Date

Chairperson