

COUNTY OF ST. PAUL NO. 19
LIBRARY BOARD MEETING
MINUTES – SEPTEMBER 9, 2013

Members Present:

Irene Van Brabant (Chairperson), Councillor Alphonse Corbiere (Vice-Chair), Councillor Dwight Dach, Lorna Conner, Angela Lorensen, Eleanor Zimmerman, Connie Currey, Betty Way (Recording Secretary/Treasurer).

1. CALL TO ORDER:

At 1:05 p.m., Irene Van Brabant called the meeting to order.

At 1:07 p.m., Irene Van Brabant welcomed NLLS Representatives: Mircea Panciuk, Director and Brigitte Sakaluk, Assistant Director

Mircea Panciuk proceeded to give an overview of NLLS working with our Public Libraries; Ashmont & Mallaig, governed by the Alberta Libraries Act and NLLS's Agreement with the Municipality. Mircea emphasized their connection with 170 Libraries in the Province through the TRAC system also stating that they are the Board of Record for a number of Municipalities, mentioning the on-going resource sharing with the Public Library Services Branch. Members glanced over NLLS Brochure. Mircea then expressed his thanks to the Board and for our on-going partnership and left the meeting at 2:00 p.m.

a. Additions to Agenda:

Councillor Alphonse Corbiere noted addition to 6.b.

-Acknowledgement of Anne-Marie Amyotte's Resignation

Eleanor Zimmerman moved that Agenda be accepted as amended. **Carried.**

2. MINUTES OF MEETING:

The Minutes of July 8, 2013 Meeting were distributed to Members.

Councillor Dwight Dach moved that the July 8, 2013 Meeting Minutes be approved as circulated. **Carried.**

3. TREASURER'S REPORT:

Members glanced over Treasurer's Report, January 1 – September 6, 2013 as presented.

Funds Received -	\$119,302.19
Expenses Paid Out -	<u>109,136.07</u>
Bank Balance to September 6, 2013	\$ 10,166.12
Total Committed Funds -	<u>\$ 3,509.69</u>
Total Non-committed Funds -	\$ 6,656.43

Motion that Treasurer's Report be approved as presented, moved by Councillor Alphonse Corbiere. **Carried.**

4. N.L.L.S. REPORT:

Councillor Dwight Dach presented his Report to the Board. Dwight spoke of upcoming Board Basics Workshop taking place in Vegreville on October 19, 2013. Members were made aware that Municipal Affairs will take over management for the electronic network from APLEN.

Lorna Conner moved that Councillor Dwight Dach's report be accepted as presented. **Carried.**

5. BUSINESS ARISING FROM MINUTES:

a. Library Tour – October 7, 2013:

Irene Van Brabant reminded Board Members that our Library Tour is confirmed and Members were asked to group at the County Office at 8:30 a.m. The Bonnyville Library will be contacted as we incorporate them into our Tour plans.

b. Library Funding Proposals:

Connie Currey stated that more information will be brought back to the next meeting of the Board.

6. NEW BUSINESS:

a. Library Discussions with Board Members: Via Telephone-Aug.8/13

Irene Van Brabant informed the Board of her conversation with our Librarians and the change to Library hours.

Mention was also made of the Mallaig Public Library and Anne-Marie Amyotte's Resignation, noting that an advertisement was published for the Evening Library Position.

b. Mallaig Library – Evening Librarian Interviews – Sept.5/13:

Irene Van Brabant stated that Interviews were held for the position of Evening Librarian, with the position being granted to Claudette Webber.

Anne-Marie has agreed to train our new Evening Librarian as time would allow.

Eleanor Zimmerman moved it be acknowledged that Claudette Webber was hired as Evening Librarian for the Mallaig Public Library. **Carried.**

Councillor Alphonse Corbiere moved that Claudette Webber will commence duties on September 10, 2013 and that she be paid out for her overtime hours.

Carried.

Councillor Alphonse Corbiere moved that Claudette Webber be contacted for her attendance at the NLLS Conference in Elk Point, the Vegreville Board Basics Workshop and approved for her mileage claim remittance. **Carried.**

c. Ashmont & Mallaig Libraries – Summer Hours:

Members discussed our Librarians acceptance to the new change in Library hours.

d. Ashmont School Library – Resignation – Library Manager:

Members were made aware of Karen Duperron's Resignation with her final work day being September 20, 2013.

e. Accounts Payable:

Members glanced over our Accounts Payable Register, July 8 – September 6, 2013, totaling \$30,120.84.

Eleanor Zimmerman moved that our Accounts Payable Register be approved as presented. **Carried.**

7. CORRESPONDENCE:

None to mention.

Members conversed over an Appreciation Gift for Anne-Marie Amyotte for her years of service and Councillor Alphonse Corbiere moved that a Gift Certificate be obtained from Century Steakhouse and Grill in the amount of \$75.00. **Carried.**

8. NEXT MEETING:

The next meeting of the Board was scheduled for Monday, October 7, 2013 along with our Library Tour, grouping at the County Office at 8:30 a.m.

9. **ADJOURNMENT:**

At 2:55 p.m., Connie Currey moved that the meeting be adjourned. **Carried.**

Date

Chairperson