

COUNTY OF ST. PAUL NO. 19

LIBRARY BOARD MEETING

MINUTES – JUNE 24, 2019

Members Present:

**Lorna Conner – Chairperson, Connie Currey – Vice-Chairperson,
Councillor Laurent Amyotte, Councillor Maxine Fodness, Corrine Wieler-Harris,
Levina Ewasiuk, Laverne Wilson, Betty Way (Secretary/Treasurer)
Guests: Corina Idzan, Pauline Dechaine**

1. CALL TO ORDER:

Chairperson, Lorna Conner called the meeting to order at 5:07 p.m.

a. Additions to Agenda:

Item 5. d. Per Diem

6. f. Ashmont School Grant – Presentation Indigo Books

h. Mallaig Library Requests – iPad & Children’s Computer

Councillor Maxine Fodness moved the adoption of Agenda as amended. **Carried.**

2. MINUTES OF MEETING:

The Minutes of the May 13, 2019 Meeting were distributed to Members.

Connie Currey moved that the May 13, 2019 Minutes be approved as presented. **Carried.**

3. TREASURER’S REPORT:

Members glanced over Treasurer’s Report, January 1 – June 21, 2019 as presented.

Funds Received -	\$141,263.02
Expenses Paid Out -	<u>115,847.07</u>
Bank Balance to June 21, 2019	\$ 25,415.95
Total Committed Funds -	<u>\$ 12,963.61</u>
Total Non-committed Funds -	\$ 12,452.34

Motion that Treasurer’s Report be approved as presented, moved by Councillor Laurent Amyotte. **Carried.**

4. N.L.L.S. REPORT:

Councillor Laurent Amyotte informed Members that Vicky Lefebvre is the new Executive Board Chairman with mention of NLLS Headquarters being located in a more central location.

5. **BUSINESS ARISING FROM MINUTES:**

a. **Mallaig Public Library Stats:**

Members glanced through stats from January, February and March.
Pauline Dechaine spoke of the Little Bees Book Club with a rise in the stats.

b. **Needs Assessments – Ashmont & Mallaig Public Libraries:**

Members briefed over Needs Assessment Surveys from our Libraries, noting that a few changes will be made to the Survey.
Mention of the Surveys being an attachment within our Policies and Procedures.

Councillor Maxine Fodness moved that the Library Service Survey be accepted with changes and a copy forwarded to Public Library Services Branch. Also noting that in the fall of 2019 we talk of aligning our Plan of Service in similarity with the Strategic Plan of the County of St. Paul. **Carried.**

c. **Security Monitoring Update - Ashmont Public Library:**

Lorna Conner informed Members that the security system at the Library has now been installed with pleasing comments being heard from Corina Idzan.

d. **Per Diem:**

Lorna Conner spoke of a change to out of town per diem rates for Library Board Members at Large, who have been paid out at \$264.00 in the past. It was then determined that per diem rates should be in comparison to other Members at Large upon County Committees at a rate of \$165.00.

Councillor Maxine Fodness then moved that per diem rates for Members at Large remain at \$165.00 for in or out of town meetings, effective June 24, 2019. **Carried.**

6. **NEW BUSINESS:**

a. **Library Memberships – Elk Point Municipal Library:**

Through discussions with the Board, Laverne Wilson stated that further confirmation of their Membership statistics will have to come directly from NLLS.

Members then determined that Membership statistics will be obtained from NLLS and for accuracy, this task will be left in the hands of the Chairperson.

Councillor Maxine Fodness then moved that the Library Board Chairperson speak to the Director of NLLS, gathering precise information upon Library Membership Statistics for the Libraries of; Ashmont, Mallaig, St. Paul and Elk Point, noting that the Vice-Chairperson be in attendance as well. **Carried.**

b. **Policies and Procedures:**

Lorna Conner stated that Members should familiarize themselves with our Policies and Procedures, knowing we will bring them forth to review at upcoming meetings.

- c. **2020 ALC – JPL Reservations, April 23-26:**
Betty Way assured Members that accommodations have been confirmed for those interested in attending, with eight rooms being reserved for the Library Board.
- d. **Ashmont and Mallaig Libraries – May Time Sheets:**
Members glanced over paperwork.
- e. **Accounts Payable:**
Members glanced over our Accounts Payable Register;
May 13 – June 21, 2019 Totaling: \$6,498.72

Connie Currey moved that our Accounts Payable Register be approved as presented. **Carried.**

- f. **Ashmont School Grant – Presentation Indigo Books:**
Lorna Conner spoke of this presentation which took place on May 31/19 at the Ashmont School, with a grant of \$45,000.00 being received from Indigo Books over a three year period. A number of Members were in attendance.
- g. **Mallaig Library Requests – iPad & Children’s Computer:**
Pauline Dechaine informed Members of her recent purchases of four new iPads and now requesting the Board’s approval to sell off two of the old iPads.

Councillor Laurent Amyotte moved that Pauline Dechaine proceed with the sale of two older iPads from the Mallaig Public Library, determining that they be sold at a fee of \$50.00 each. **Carried.**

Pauline also made mention of a Children’s Computer, purchased in 2012, in need of a few repairs, which she feels is not worth repairing and of a special needs student from Mallaig School who could definitely make use of the computer.

Connie Currey then moved that the County Library Board donate the Computer to this student from Mallaig School. **Carried.**

- 7. **CORRESPONDENCE:**
A series of correspondence items glanced over.

- 8. **NEXT MEETING:**
Scheduled for Monday, September 23, 2019 – 5:00 p.m.

- 9. **ADJOURNMENT:**
Connie Currey moved that meeting be adjourned at 6:45 p.m.

Date

Chairperson