

COUNTY OF ST. PAUL NO. 19

LIBRARY BOARD MEETING

MINUTES – MARCH 28, 2018

Members Present:

Lorna Conner, Connie Currey, Councillor Laurent Amyotte, Councillor Maxine Fodness, Corrine Wieler-Harris, Levina Ewasiuk, Laverne Wilson, Betty Way (Recording Secretary)

1. CALL TO ORDER:

Lorna Conner called the meeting to order at 6:30 p.m.

a. Additions to Agenda:

Councillor Maxine Fodness moved that the Agenda be accepted as amended, moving Item 6. f. Plan of Service – 2018 to 5. a. **Carried.**

2. MINUTES OF MEETING:

The Minutes of February 21, 2018 Meeting were distributed to Members.

Connie Currey moved that the February 21, 2018 Minutes be approved as presented. **Carried.**

3. TREASURER’S REPORT:

Members glanced over Treasurer’s Report, January 1 – March 26, 2018 as presented.

Funds Received -	\$129,103.93
Expenses Paid Out -	<u>97,702.48</u>
Bank Balance to March 26, 2018	\$ 31,401.45
Total Committed Funds -	<u>\$ 9,514.19</u>
Total Non-committed Funds -	\$ 21,887.26

Motion that Treasurer’s Report be approved as presented, moved by Laverne Wilson. **Carried.**

4. N.L.L.S. REPORT:

Councillor Laurent Amyotte updated Members on a number of happenings and spoke of the NLLS Levy being based on the 2017 population count.

5. **BUSINESS ARISING FROM MINUTES:**

a. **Plan of Service 2018:**

Members glanced over the final draft for our Plan of Service 2018.

Councillor Maxine Fodness moved that our Plan of Service 2018 be approved as presented. **Carried.**

Councillor Maxine Fodness spoke of a few upcoming meetings:

Elk Point Municipal Library - Meeting with Ken Allen, April 18, 2018 - 6:30 p.m.

St. Paul Municipal Library - Public Input, April 5, 2018 – 5:30 p.m.

b. **ALC 2018 – April 26-29, 2018, Jasper:**

Members were informed that the Sunnyside Van is booked for the Conference for those who wish to travel on the Van.

c. **NLLS Levy Increase:**

Councillor Laurent Amyotte stated that there will be no change to remuneration for the NLLS Board and mentioned that if our Budget exceeds expectations, that County Council can be relied upon. Laurent also commented about passing our Budget to County Council in February, rather than December.

d. **We're Only Human Symposium, February 23-24/18:**

Councillor Maxine Fodness expressed good reviews about the Symposium.

6. **NEW BUSINESS:**

a. **Board Member Mileage Increase:**

Members were informed of a mileage increase from \$0.52 to \$0.54 per kilometer.

b. **ALC – NLLS Executive – Registration Reimbursement:**

Councillor Laurent Amyotte stated that his Registration will be reimbursed from the County of St. Paul No. 19.

Councillor Maxine Fodness then moved that the County Library Board forward a Voucher to the County of St. Paul for the reimbursement of Registrations to the 2018 ALC for Councillor Laurent Amyotte, Councillor Maxine Fodness and Betty Way. **Carried.**

c. **Ashmont & Mallaig Public Libraries – Quarterly Reports:**

Members glanced through Quarterly Reports from our Libraries and were updated on happenings.

d. **Stakeholder Group Survey – Due March 30, 2018:**

Members performed Survey as a group and Betty Way will answer Survey online.

e. **Accounts Payable:**

Members glanced over our Accounts Payable Register;
February 21 – March 26, 2018 – Totaling \$96,233.09

Corrine Wieler-Harris moved that our Accounts Payable Register be approved as presented. **Carried.**

f. **Policies and Procedures:**

Lorna Conner informed Members that the Policies and Procedures Manual will be discussed at our next meeting.

Connie Currey moved that Members review Pages 1 through 6 of the Policy and Procedures Manual for our next meeting. **Carried.**

Needs Assessment:

Members briefed over the Library Survey that our Libraries conducted in 2013. Librarians will be asked for their input with Survey being available late in April and compiled at the end of June.

Councillor Maxine Fodness moved that the Library Survey be revised with a draft brought back to our next meeting. **Carried.**

7. **CORRESPONDENCE:**

A number of Correspondence items were glanced over.

8. **NEXT MEETING:**

Scheduled for April 23, 2018 – 5:00 p.m.
Focus will be on our Policies and Procedures.

9. **ADJOURNMENT:**

At 8:30 p.m., Connie Currey moved that the meeting be adjourned. **Carried.**

Date

Chairperson