

COUNTY OF ST. PAUL NO. 19

LIBRARY BOARD MEETING

MINUTES – OCTOBER 31, 2017

Members Present:

Irene Van Brabant (Chairperson), Councillor Laurent Amyotte, Councillor Maxine Fodness, Lorna Conner, Connie Currey, Eleanor Zimmerman, Betty Way (Recording Secretary/Treasurer)

Regrets: Joanne Paquette

1. CALL TO ORDER:

Irene Van Brabant called the meeting to order at 1:35 p.m.

Members welcomed Councillor Maxine Fodness to the County of St. Paul No. 19 Library Board. Irene Van Brabant presented each Member with a Cake in appreciation of their service with the Library Board.

It was noted that our Organizational Meeting will take place at our next meeting after the appointments of Members at Large, made on November 30, 2017.

a. Additions to Agenda:

No additions were made to the Agenda.

Lorna Conner moved that the Agenda be accepted as presented. **Carried.**

Irene Van Brabant informed the Library Board that this will be her last meeting with the Library Board. Board Members expressed their appreciation to Irene's commitment throughout the years as Chairperson.

2. MINUTES OF MEETING:

The Minutes of September 19, 2017 Regular Meeting were distributed to Members.

Councillor Laurent Amyotte moved that the Minutes be approved as circulated. **Carried.**

3. TREASURER'S REPORT:

Members glanced over Treasurer's Report, January 1 – October 30, 2017 as presented.

Funds Received -	\$162,883.00
Expenses Paid Out -	<u>146,727.20</u>
Bank Balance to October 30, 2017	\$ 16,155.80
Total Committed Funds -	<u>\$ 4,098.72</u>
Total Non-committed Funds -	\$ 12,057.08

Motion that Treasurer's Report be approved as presented, moved by Eleanor Zimmerman. **Carried.**

4. **N.L.L.S. REPORT:**

Councillor Laurent Amyotte spoke of happenings surrounding NLLS. Next meeting will take place on December 9, 2017.

5. **BUSINESS ARISING FROM MINUTES:**

a. **Library Board Insurance – General Liability & Accident Coverage:**

With a new Library Board to be selected, Eleanor Zimmerman moved that this item be tabled to our next meeting. **Carried.**

b. **Elk Point Municipal Library:**

Irene Van Brabant informed Members that Daphne Schnurer and Laverne Wilson were not able to be present at this meeting and will reschedule in the new year.

c. **ALC 2018:**

The Board will bring back to next meeting for further discussion.

d. **Library Tour 2018:**

This item will be brought back to next meeting for further discussion as well.

e. **Board Basics Workshop – Elk Point, October 21, 2017:**

No Members were able to attend.

6. **NEW BUSINESS:**

a. **Library Stats/Time Sheets/Quarterly Reports:**

Members glanced over correspondence from the Ashmont and Mallaig Public Libraries.

Members discussed how signage for the Ashmont Public Library will be posted at the new Ashmont School.

Members acknowledged Pauline Dechaine's request to be in attendance at the Alberta Association of Library Technicians in Drumheller, May 2018 rather than being in attendance at the Alberta Library Conference in Jasper.

Irene Van Brabant then moved that the Board be in agreement to grant Pauline Dechaine's attendance at the AALT in Drumheller in May of 2018 and that her accommodation be cancelled for the ALC in Jasper. **Carried.**

It was also moved by Eleanor Zimmerman, that St. Paul Education Regional Division No. 1 be sent an Invoice, requesting their assistance in payment for a portion of Pauline Dechaine's Conference expenses, to include her per diem while attending the AALT. **Carried.**

b. **New Ashmont School – Learning Commons Furniture Meeting, Oct.26/17:**
No one from the Board was able to attend this meeting. Corina Idzan was in attendance and will bring information back to the Board. Members discussed if SPERD will be purchasing all of the new furniture for the Learning Commons.

c. **St. Paul Education – ALC Funding for Librarians (Received):**
Irene Van Brabant stated that funding of \$1,000.00; \$500.00 per Public Library was received from SPERD for their attendance at the ALC.

d. **Accounts Payable:**
Members glanced over our Accounts Payable Register;
September 19 – October 30, 2017 - totaling \$2,283.14

Lorna Conner moved that our Accounts Payable Register be approved as presented. **Carried.**

Members questioned what portion does the School Board contribute to the purchase of some of these supplies for the Mallaig Public Library. Betty Way will contact Pauline Dechaine for further information.

Irene Van Brabant adjourned the meeting at 2:55 p.m. and left the meeting at 3:00 p.m. Eleanor Zimmerman then took over the duty as Vice - Chairperson.

e. **Preliminary 2018 Budget:**
Members discussed in detail the outline of our Preliminary 2018 Budget with a few slight changes to be adjusted. Our 2017 Census, population count is now 6,468.

Councillor Laurent Amyotte moved that our Preliminary 2018 Budget be accepted as presented. **Carried.**

Our 2018 Budget will be presented to County Council at their meeting on December 12, 2017.

7. **CORRESPONDENCE:**
Correspondence items glanced over.

8. **NEXT MEETING:**
Scheduled for December 6, 2017 – 1:30 p.m.

9. **ADJOURNMENT:**
At 3:40 p.m., Connie Currey moved that the meeting be adjourned. **Carried.**

Date

Chairperson