

COUNTY OF ST. PAUL NO. 19

Our Mission - To create desirable rural experiences



DEV-2 County-Owned Structures Not Requiring Permits Policy

Department: Planning and Development

POLICY OBJECTIVE:

The County of St. Paul desires to implement a process for situations where a permit is not required for development on County-owned land.

POLICY STATEMENTS:

1.0 County Development

- 1.1 Where a permit is not required for the development of a County-owned structure, administration shall follow this policy.
- 1.2 The Development Authority shall notify all adjacent landowners by letter mail within 800m of the property line of the proposed development.
- 1.3 If the development will be occurring in a subdivision, all landowners within the subdivision shall be notified by letter mail in addition to the 800m notification boundary.
- 1.4 All above notifications shall include a site map as well as a description of the proposed development.

2.0 Appeals

- 2.1 Landowners will be given fourteen (14) days to comment/appeal the proposed development. There will be no charge for landowners to file an appeal.
- 2.2 The Appeals Hearing Process will adhere to the following steps:
 - (a) Reeve calls Appeals Hearing to Order;
 - (b) Reeve asks the Chief Administrative Officer (CAO) or their designee to announce the purpose of the Appeal Hearing;
 - (c) CAO or their designee announces the purpose of the Appeal Hearing;
 - (d) Reeve introduces self and members of the Council;

- (e) CAO or their designees asks for names of those who wish to speak in support of the Development and for names of those who wish to speak against the Development;
- (f) Reeve will describe the ground rules of the Hearing as follows:
- (g) The Planning and Development Officer will provide the background on the proposed County development;
- (h) The person appealing will state their case;
- (i) The Director of Planning and Development will state their case;
- (j) Persons in support of the development will then speak;
- (k) Appellant will summarize their case;
- (l) The Planning & Development Officer will summarize their case;
- (m) The Council will make its decision considering only matters raised at the Hearing;
- (n) Speakers are asked not to repeat matters or information raised by others and to keep presentations short;
- (o) Reeve will ask the Planning and Development Officer to provide the background on the proposed County development;
- (p) Council will be allowed to ask questions for clarification;
- (q) Reeve will ask appellants to present their case;
- (r) Council will be allowed to ask questions for clarification;
- (s) Reeve will ask the Director of Planning and Development Officer to present their case;
- (t) Council will be allowed to ask questions for clarification; and
- (u) Anyone speaking in favour of the development will be allowed to speak.