

COUNTY OF ST. PAUL NO. 19

Our Mission - To create desirable rural experiences



ADM-4 Flowers and Donations Policy

Department: Administration

POLICY OBJECTIVE:

The County of St. Paul desires to establish standards for sending flowers or other donations in cases of personal hardship.

POLICY STATEMENTS:

1.0 General Matters

- 1.1 In the event that an employee is hospitalized for a period of more than three (3) days, a flower arrangement or fruit basket may be sent. Degree of illness shall be considered.
- 1.2 In the event of the death of an employee, employee's spouse, child, parent, brother, sister, parent-in law, son or daughter-in-law, brother or sister-in-law, a flower arrangements or equivalent donation shall be sent on behalf of the staff and Council.
- 1.3 The cost of flower arrangements and donations shall be at the discretion of the Chief Administrative Officer.
- 1.4 Flower arrangements and donations may be sent for employees or non-employees at the discretion of the Chief Administrative Officer.

Council Approval: September 14, 2010