

COUNTY OF ST. PAUL NO. 19

LIBRARY BOARD MEETING

MINUTES – OCTOBER 30, 2019

Members Present:

**Corrine Wieler-Harris – Chairperson, Connie Currey – Vice-Chairperson,
Councillor Laurent Amyotte, Councillor Maxine Fodness,
Levina Ewasiuk, Laverne Wilson, Shannon Quinney
Betty Way (Secretary/Treasurer)
Guests: Corina Idzan Regrets: Pauline Dechaine**

1. CALL TO ORDER:

Corrine Wieler-Harris - Chairperson, called the meeting to order at 5:07 p.m.
Board Members welcomed new Member, Shannon Quinney from Division 5.

- a. Additions to Agenda:
 - 5. b. Policies and Procedures
 - 6. g. Meeting Time

Councillor Laurent Amyotte then moved the adoption of Agenda as amended. **Carried.**

2. MINUTES OF MEETING:

The Minutes of the September 16, 2019 Meeting were distributed to Members.

Connie Currey moved that the September 16, 2019 Minutes be approved as presented.
Carried.

3. TREASURER’S REPORT:

Members glanced over Treasurer’s Report, January 1 – October 25, 2019 as presented.

Funds Received -	\$158,732.57
Expenses Paid Out -	<u>126,224.21</u>
Bank Balance to October 25, 2019	\$ 32,508.36
Total Committed Funds -	<u>\$ 7,501.77</u>
Total Funds Remaining -	\$ 25,006.59

Motion that Treasurer’s Report be approved as presented, moved by Levina Ewasiuk.
Carried.

4. **N.L.L.S. REPORT:**

Councillor Laurent Amyotte reported on a number of happenings, stating that the NLLS Budget Committee is on track, with mention of the possibility of a percent and a half increase to the Levy. Laurent also stated that a number of staff changes are taking place.

5. **BUSINESS ARISING FROM MINUTES:**

a. **Elk Point Municipal Library – Membership Stats from NLLS:**

Corrine Wieler-Harris commented on the Library Board gathering at 1:00 p.m. at the Elk Point Municipal Library, where Anna Scott met with us and shared statistics of all Libraries. It was noted that 723 County residents are current card holders utilizing the Elk Point Municipal Library. Members expressed pleasing comments to have these statistics finally confirmed through NLLS.

b. **Policies & Procedures – Tabled to January:**

Corrine Wieler-Harris informed the Board that with this item being officially tabled to January, it will be brought forth as an Agenda item until this time.

6. **NEW BUSINESS:**

a. **Provincial Operating Grant – Funding Update:**

Betty Way announced after hearing from Public Library Services Branch, that the balance of our funding, being the second installment will be forthcoming after November 21, 2019.

b. **Ashmont and Mallaig Libraries – Time Sheets/Stats/Reports:**

Members glanced through correspondence items from our Libraries. Corina Idzan informed the Board of some activities and events taking place at the Ashmont Public Library; including Maker Space, Paint Night, Book Fair and a Birthday Party.

c. **Mallaig Public Library Brochure:**

Members acknowledged the attractive Brochure, designed by Pauline Dechaine for their welcome packages.

d. **Public Library Services Branch – Red Tape Reduction
Feedback Sessions/Survey:**

Corrine Wieler-Harris invited Members to take part in this Survey if they may be interested.

e. **Accounts Payable:**

Members glanced over our Accounts Payable Register;
September 16, 2019 Totaling: \$1,674.88

Connie Currey moved that our Accounts Payable Register be approved as presented. **Carried.**

f. Budget 2020:

Members reviewed our 2020 Budget in detail.

Connie Currey then moved that with an increase in the number of Patrons utilizing the Elk Point Municipal Library, that their Service Agreement be increased by \$2,000.00, now totaling \$47,000.00. **Carried.**

Councillor Maxine Fodness moved that the following changes also be made to our Budget; Advertising in the amount of \$500.00 will be deleted and Security Monitoring will be reduced from \$900.00 to \$500.00. **Carried.**

g. Meeting Time:

Corrine Wieler-Harris asked the Board of their general consensus of making a change to our meeting time with preference to daytime hours.

Librarians will speak with their Principals for their approval to be in attendance during this time.

7. CORRESPONDENCE:

St. Paul Municipal Library – Budget 2020 reviewed by Members.

8. NEXT MEETING:

Corrine Wieler-Harris informed Members that our next meeting will be scheduled for Monday, November 25, 2019 at 3:00 p.m., County Office.

9. ADJOURNMENT:

Connie Currey moved that meeting be adjourned at 6:32 p.m.

Date

Chairperson