

COUNTY OF ST. PAUL NO. 19

Our Mission - To create desirable rural experiences

PW-12 Municipal Road Construction Policy

Department: Public Works

POLICY OBJECTIVE:

The County of St. Paul desires to establish and maintain a road construction program that takes into consideration and prioritizes long-term transportation needs. Construction projects will include, but not be limited to, improvement of undeveloped road allowances, and/or existing roads, new developments or expansion to existing developments.

POLICY STATEMENTS:

1.0 Criteria

- 1.1 County Council will review all proposed projects and determine the road construction projects to be carried out for the upcoming year using the following criteria:
 - (a) public safety;
 - (b) general condition of the existing road;
 - (c) traffic volumes and type of traffic;
 - (d) traffic patterns and alternative roads available;
 - (e) service for new development and growth strategies;
 - (f) maintenance concerns;
 - (g) improvement to site lines;
 - (h) improvement to drainage;
 - (i) repairing isolated soft areas in the road surface;
 - (j) cost of construction;
 - (k) type and amount of equipment required;
 - (l) bridge construction or replace; and
 - (m) utility corridors.

2.0 Strategic Planning

- 2.1 County Council, in consultation with Administration, shall prepare a listing of proposed road construction projects annually prior to Strategic Planning.
- 2.2 Incomplete road projects at the end of the construction year will be a top priority in the next year.
- 2.3 In the case of government bridge/culvert replacement projects, a minimum of two (2) years planning is required so Council approval must be made two (2) years in advance.
- 2.4 The Director of Public Works or their designee shall be responsible for obtaining all necessary permits and agreements prior to commencing the proposed construction projects. Standard Road Construction Agreements shall be used when negotiating with landowners. Terms of the Road Construction Agreement may be altered at the discretion of administration. All road construction easements will be approved at a regular Council Meeting. A Standard Road Construction Agreement is attached to this Policy.
- 2.5 The Director of Public Works or their designee shall prioritize the projects based on location of equipment, manpower, environmental conditions, necessary permits, agreements, and other important factors.
- 2.6 The Director of Public Works or their designee shall create and maintain, at a minimum, a three (3) year plan outlining a proposed projects list, based on the criteria mentioned in this policy for County Council's consideration.

3.0 Approval

- 3.1 Construction projects for the upcoming year will be approved by County Council within the first quarter of the fiscal year.
- 3.2 The Director of Public Works or their designee shall carry out the direction of Council to the best of their ability based on budgetary, equipment, material, staffing, permitting, agreement, and weather constraints.

4.0 Exclusions

- 4.1 This policy only applies to roads constructed on public road allowances. This policy will not apply to lease roads, private accesses and any other roads on private lands.

