

# COUNTY OF ST. PAUL NO. 19

*Our Mission - To create desirable rural experiences*



## ADM-21 Named Roads and Areas Policy

Department: Administration

### POLICY OBJECTIVE:

The County of St. Paul No. 19 recognizes the desire of residents to select and apply names or designations to roads, parks, trails, and municipal facilities. These names and designations promote a distinctive and unique identity, based on local history, culture and heritage. The primary function of naming roads, parks, major trails and municipal facilities is to recognize and commemorate noteworthy persons associated with the County of St. Paul, reflect the County's heritage, and to recognize flora, fauna, and the natural features of the community.

This Policy shall maintain and promote community identity, while ensuring expediency for the Administration, proponents, and the community to move ahead with named areas or facilities. Associated fees and charges will reflect staff time and related costs for processing and signage and discourage frivolous applications.

### POLICY STATEMENTS:

#### 1.0 Road Naming and Renaming

- 1.1 Administration will review all submissions for compliance with the criteria detailed below prior to submitting the request to Council for consideration.
- 1.2 Incidents for naming or renaming not dealt with in this policy shall be at the discretion of Administration.
- 1.3 All range and township roads will remain numbered. They will not be legally renamed under any conditions. On rare occasions, Council will permit alternate signage to be displayed for symbolic purposes.
- 1.4 Roads may be named if the name reflects a historical or geographical connection to the neighbourhood.
- 1.5 If a road is named, Administration shall be responsible for the appropriate designation (Road, Street, Way, etc.) while considering suggestions from the proponent.
- 1.6 Land developers will retain the right to register roads under names of their choosing.
- 1.7 Names to be avoided include:

- (a) Road names that duplicate an existing road in the County of St. Paul or in neighbouring municipalities;
- (b) Similar sounding names should be avoided such as Beach Avenue and Peach Avenue; and
- (c) Names for public streets that could be construed as advertising a business.

## **2.0 Park or Trail Naming and Renaming**

- 2.1 In the event of a proposed renaming, Administration will review the request for statutory compliance and compliance with the naming procedure. If compliant, the request will be submitted to Council. Council will then review the request and determine approval.
- 2.2 County parks and trails shall be named after a person, a historical event significant to the County of St. Paul, or flora and fauna of the local area or the geographical or topographical features of the local area.
- 2.3 The descriptive word “park” shall be assigned to the name of the park.
- 2.4 The descriptive word “trail” or “path” shall be assigned to the name of the trail.

## **3.0 Municipal Facilities Naming and Renaming**

- 3.1 General municipal facilities shall be named according to the facility’s function (County Office, for example).
- 3.2 Municipal recreation and cultural facilities may be named after the neighbourhood in which they are located, the name of a person, a geographical designation, an organization, an historical event, or sponsor.
- 3.3 In the event of a proposed naming or renaming, Administration will review the request for statutory compliance and compliance with the naming procedure. If compliant, a request will be submitted to Council. Council will then review the request and determine approval.
- 3.4 The naming of halls, rooms or other facilities within a municipal facility are excluded from this policy.

## **4.0 Implementation**

- 4.1 County Administration must ensure that the requirements of this Policy are met.
- 4.2 Applicants will be invoiced for the cost of signage and administration. This fee can be found in the County’s Fee Schedule Bylaw.
- 4.3 County Administration shall maintain a list of all named roads and parks.

4.4 The County of St. Paul No. 19 reserves the right to rename roads, parks, major trails or municipal facilities at their own discretion.

Council Approval: September 10, 2013  
Amended: April 9, 2019