

COUNTY OF ST. PAUL NO. 19

LIBRARY BOARD MEETING

MINUTES – JUNE 22, 2020

Members Present:

**Corrine Wieler-Harris – Chairperson
Connie Currey – Vice-Chairperson
Levina Ewasiuk, Laverne Wilson
Shannon Quinney
Betty Way - Secretary/Treasurer
Corina Idzan**

Members – Virtual Zoom:

**Councillor Laurent Amyotte
Pauline Dechaine**

Regrets: Councillor Maxine Fodness

1. CALL TO ORDER:

Corrine Wieler-Harris, Chairperson, called the meeting to order at 4:33 p.m.

- a. Additions to Agenda:
No additions were made to the Agenda.

Connie Currey then moved the adoption of Agenda as presented. **Carried.**

2. MINUTES OF MEETING:

The Minutes of the May 25, 2020 meeting were distributed to Members.

Laverne Wilson moved that the May 25, 2020 Minutes be approved as presented.
Carried.

3. TREASURER’S REPORT:

Members glanced over Treasurer’s Report, January 1 – June 19, 2020 as presented.

Funds Received -	\$162,563.68
Expenses Paid Out -	<u>103,417.68</u>
Bank Balance to June 19, 2020	\$ 59,146.00
Total Committed Funds -	<u>\$ 15,743.00</u>
Total Funds Remaining -	\$ 43,403.00

Motion that Treasurer’s Report be approved as presented, moved by Levina Ewasiuk.
Carried.

4. **N.L.L.S. REPORT:**

Councillor Laurent Amyotte informed Members on a number of NLLS updates, commenting on how everyone is handling the COVID-19 situation and the possibility of NLLS shipping masks to Libraries. Budget 2021 is being worked upon with mention of no foreseeable increase to the Levy.

5. **BUSINESS ARISING FROM MINUTES:**

a. **Policies and Procedures Manual:**

Corrine Wieler-Harris informed Members that the Policies and Procedures Manual will be completed soon and commended Coriza Idzan and Pauline Dechaine for their readiness in implementing information on the COVID-19 Compliant Procedures, which will be incorporated in our Manual as Item 10.

After some discussion, Shannon Quinney moved that the Board be in acceptance of the Policies and Procedures Manual as previously discussed, with addition of the COVID-19 Compliant Procedures, noting changes as presented by our Librarians at today's meeting. **Carried.**

b. **St. Paul Education Agreement:**

From previous discussion upon the St. Paul Education Memorandum of Agreement, Corrine Wieler-Harris informed the Board that contact will be made with SPERD in the near future to discuss and update our Agreement. Members were asked to brief through the Agreement and bring back their thoughts to our September Board Meeting.

Connie Currey moved that the St. Paul Education Memorandum of Agreement be presented for discussion and approved at the September Board Meeting. **Carried.**

6. **NEW BUSINESS:**

a. **County Council Letter:**

Members acknowledged letter Corrine Wieler-Harris addressed to County Council in appreciation of their continued support.

b. **SPERD Letter:**

Corrine Wieler-Harris shared with Members, letter she addressed to St. Paul Education seeking direction and guidance from SPERD surrounding the COVID-19 situation and the impact of Public Library service to patrons. Strategies for Summer Programming within our Libraries will be planned and implemented by our Librarians.

- c. **NLLS – Public Library Services Branch-Relaunch Funding:**
Councillor Laurent Amyotte announced that the Alberta Government will fund up to \$5,000.00 to offset relaunch costs for small and medium businesses with the probability that Libraries will be able to apply.
Corrine Wieler-Harris stated she will be in contact with St. Paul Education and speak with Heather Starosielsi with a number of concerns.
- d. **Ashmont & Mallaig Public Librarians – Time Sheets-May:**
Members briefed through Librarian’s Time Sheets for the month of May.
- e. **Policies and Procedures – COVID-19 Compliant Procedures:**
As discussed earlier.
- f. **Accounts Payable:**
Members glanced over our Accounts Payable Register:
May 25 – June 19, 2020 Totaling: \$2,180.92

Councillor Laurent Amyotte moved that our Accounts Payable Register be approved as presented. **Carried.**

7. **CORRESPONDENCE:**
None to mention.

8. **NEXT MEETING:**
Corrine Wieler-Harris informed the Board that our next meeting will be scheduled for Monday, September 21, 2020 – 4:30 p.m.

9. **ADJOURNMENT:**
Connie Currey moved that meeting be adjourned at 5:07 p.m.

Date

Chairperson