

**COUNTY OF ST. PAUL NO. 19**

**LIBRARY BOARD MEETING**

**MINUTES – OCTOBER 19, 2020**

**Members Present:**

**Corrine Wieler-Harris – Chairperson, Connie Currey – Vice-Chairperson  
Councillor Laurent Amyotte, Councillor Maxine Fodness, Levina Ewasiuk,  
Laverne Wilson, Shannon Quinney, Betty Way - Secretary/Treasurer  
Pauline Dechaine**

**Regrets: Corina Idzan**

**1. CALL TO ORDER:**

Corrine Wieler-Harris, Chairperson, called the meeting to order at 4:33 p.m.

a. Additions to Agenda:

Laverne Wilson requested that under Item 7. Correspondence – Elk Point Municipal Library 2021 Draft Budget be added to the Agenda.

Levina Ewasiuk then moved the adoption of Agenda as amended. **Carried.**

**2. MINUTES OF MEETING:**

The Minutes of the September 8, 2020 meeting were distributed to Members.

Councillor Maxine Fodness moved that the September 8, 2020 Minutes be approved as presented. **Carried.**

**3. TREASURER’S REPORT:**

Members glanced over Treasurer’s Report, January 1 – October 15, 2020 as presented.

|                                  |                     |
|----------------------------------|---------------------|
| Funds Received -                 | \$180,007.49        |
| Expenses Paid Out -              | <u>141,373.27</u>   |
| Bank Balance to October 15, 2020 | \$ 38,634.22        |
| Total Committed Funds -          | <u>\$ 13,823.09</u> |
| Total Funds Remaining -          | \$ 24,811.13        |

Motion that Treasurer’s Report be approved as presented, moved by Connie Currey. **Carried.**

4. **N.L.L.S. REPORT:**

Councillor Laurent Amyotte informed Members that there was not much to report on, mentioning their next meeting will take place on November 20, 2020 via Zoom.

5. **BUSINESS ARISING FROM MINUTES:**

a. **Policies and Procedures Manual:**

Members discussed certain segments throughout the Policies and Procedures when dealing with the COVID situation, determining that mention will be made when we revise the Plan of Service in 2021.

Laverne Wilson moved that the Policies and Procedures Manual be approved as presented. **Carried.**

Delegation, Eunhye Cho entered into the meeting at 4:45 p.m., sharing with the Board a vivid Presentation of happenings at the St. Paul Municipal Library. Eunhye spoke of a challenging year with the COVID situation and being closed from March 14 to July 6, 2020, commenting on the rise to the online programs and the reopening of the Summer Reading Program. Eunhye shared future events and programs at the Library, also speaking of the 2021 Budget and plans for 2021, ending her Presentation at 5:05 p.m.

b. **St. Paul Education Agreement (February):**

Corrine Wieler-Harris informed the Board that no reply has come back from St. Paul Education with reference to the school Library operations, as the Libraries continue with virtual and curb-side Public Library services.

c. **RMA Insurance:**

Corrine Wieler-Harris spoke of our premiums being paid for our Libraries. If further information is required, Corrine will contact Phyllis Corbiere.

6. **NEW BUSINESS:**

a. **Stronger Together Virtual Conference – October 1 & 2/20 – Review:**

Pleasing comments came from Members who linked-up to this online Conference put on by Yellowhead Regional Library, Peace Library System, Parkland Regional Library System and TAL.

b. **Mallaig Public Library – Additional Expenses & Mileage:**

Members discussed additional expenses from Pauline Dechaine for the purchase of a sofa and cushions for the Mallaig Public Library.

From approval being granted previously, Connie Currey moved that the Board authorize Pauline Dechaine's mileage expense to Edmonton on September 18/20 for the purchase library furniture and supplies at Costco. **Carried.**

c. **School Libraries – Operations Update:**

As spoke of earlier.

d. **Plan of Service (2018-2020):**

Corrine Wieler-Harris informed the Board that our Plan of Service will be up for review soon. Public Library Services stated that many smaller Libraries are preparing a short-term plan.

e. **Members-at-Large – Term Expiry 2020**

Corrine Wieler-Harris stated that new Library Board Members-at-Large will be appointed at the Organizational Meeting of County Council on October 29, 2020 and will be notified of their appointment.

f. **Ashmont & Mallaig Public Libraries – Time Sheets/Reports:**

Members glanced through correspondence material from our Librarians.

g. **Provincial Funding:**

Betty Way informed the Board that the second half of our Provincial Funding in the amount of \$17,116.00 was received on October 6, 2020.

h. **Budget 2021:**

Members briefed through our preliminary 2021 Budget determining that no adjustments will be necessary.

After some discussion, Shannon Quinney moved that the Library Board 2021 Budget be approved as presented with a zero percent increase and brought forth to the November 10, 2020 Council Meeting. **Carried.**

i. **Accounts Payable:**

Members glanced over our Accounts Payable Register:

September 8 – October 15, 2020                      Totaling: \$2,668.72

Councillor Laurent Amyotte moved that our Accounts Payable Register be approved as presented. **Carried.**

7. **CORRESPONDENCE:**

- Elk Point Municipal Library 2021 Draft Budget

Laverne Wilson shared his Budget figures with the Board.

8. **NEXT MEETING:**

Corrine Wieler-Harris informed the Board that our next meeting will be scheduled for Monday, November 23, 2020 – 4:30 p.m.

Members acknowledged long-time Member-at-Large, Connie Currey, who was presented with a Ten Year Service Award Plaque by Betty Way, thanking Connie for her commitment and dedication to the Library Board throughout these years. Members expressed their gratitude in appreciation of having her as part of the Library Board. Connie expressed her thanks to the Board.

9.

**ADJOURNMENT:**

Connie Currey moved that meeting be adjourned at 7:00 p.m.

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**Date**

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**Chairperson**