

COUNTY OF ST. PAUL NO. 19

Our Mission - To create desirable rural experiences

REC-2 Municipal Parks Inspection Policy

Department: Parks and Recreation

POLICY OBJECTIVE:

The County of St. Paul desires to ensure the safety of municipal parks and equipment, to protect the health of the public, and to provide a visually appealing park environment.

POLICY STATEMENTS:

1.0 General Matters

- 1.1 Daily and/or weekly inspections, as indicated on the inspection form, will be completed at Municipal Parks during the camping season which typically runs from mid-May to early September.
- 1.2 Inspections will be completed using the Parks Inspection Report Forms, as periodically amended.
- 1.3 All inspection forms will be submitted to the Director of Community Services or their designee within seven (7) days of completion.
- 1.4 The inspector will date and sign each inspection on the date of completion.
- 1.5 All required follow-up repairs or maintenance will be noted under "Action Items" on the inspection form and will be the responsibility of the Director of Community Services or their designee to address.
- 1.6 Inspections will be reviewed by the Director of Community Services or their designee to identify any trends or areas of concern.
- 1.7 Inspections will be carried out by individuals experienced in municipal parks operations including but not limited to the Director of Community Services, Parks Foreman, Park Attendants, and Parks Labour Staff.

Council Approval: July 6, 2018
Amended: February 22, 2022